

Fellowship Work Plan for Sarah Seto

Host Agency: Indiana Department of Transportation (INDOT)

Week 1 (June 1–5): Orientation & Agency Integration

- Complete online HR, INDOT orientation, and any onboarding tasks
- Meet with supervisor Danielle Judin and relevant team leads
- Review organizational rules, structure, and expectations for independent contractors
- Access internal resources on safety data, public surveys, and legislative priorities

Week 2–3 (June 8–19): Foundational Research & Stakeholder Mapping

- Conduct **literature review** on public perception of car safety and autonomous vehicles
- Identify existing safety behavior data and survey tools used by INDOT
- Begin mapping district contacts for future visits
- Meet with team members across sectors, such as energy, legislative, public safety, and private sector

Week 4–5 (June 22–July 3): Data Collection & Survey Design

- Draft a public-facing survey on safety behaviors and perceptions
- Collaborate with communications team to refine survey language
- Coordinate with district offices to prepare for site visits
- Analyze **preliminary data** from existing INDOT safety studies

Week 6 (July 6–10): Conference Preparation & District Visits

- Prepare for upcoming conferences and district visits
- Continue **data analysis** and survey distribution
- Coordinate with legislative team on upcoming sessions

Week 7 (July 13–17): Analysis & Legislative Engagement

- Analyze survey results and identify key trends in public safety behavior
- Translate findings into **policy recommendations** for car safety
- Participate in legislative briefings or meetings (as available)
- Visit selected districts to gather on-the-ground input from communities

Week 8 (July 20–24): Continued Analysis & Legislative Work

- Prepare for NCSL summit (continue translating findings into **policy recommendations**)

Week 9 (July 27–29): NCSL Summit Conference

- Attend and represent INDOT at the National Conference of State Legislatures Summit
- Prepare early findings and gather insights from other state agencies, private sector partners, and legislative leaders
- Network with peers and policy makers

Week 10 (August 3–7): Final Analysis & Report Writing

- Draft policy memo and **final report**; highlight public perception data, safety behaviors, and recommendations related to car safety and autonomous vehicles
- Deliver final presentation for August 16th or 23rd (Tentative) INSPECT Internal Conference